

**FIRST CALYPSOS MEETING
TENERIFE 23th-26th January 2017**

**DAY
1**

Project Partners Arrival
Welcome dinner at Spanish typical "Tasca" (optional)

Breakfast

9.00 Official CALYPSOS Project Opening
Regional Canary Islands Government Education Authorities, La
Laguna University and other representatives of each
Institution/organization.

9.45 What is CALYPSOS project about? Quick introduction to the project.
Getting to know each other.

10.15 **Coffee break**

Presentations of the different Institutions and their relevance in this
partnership (20 minutes each approx) to know each other

10.45 - Spain: Universidad de La Laguna, Universidad de Almería,
Plena Inclusión Canarias, Adis Meridianos, CEPA Santa Cruz
de Tenerife
- Portugal: Universidade Do Minho
- Italy: Università di Roma La Sapienza, Istituto degli
Innocenti of Florence

**DAY
2**

14.00 **Lunch**

15.30 Project Management: establishment of the Steering Group and the
GRUVIS members.
Partnership Agreements and Annexes
CALYPSOS budget review

17.00 **Coffee break**

17.30 Work Packages: products development
Intellectual Outputs: partners roles and responsibilities
Feedback on Calypsos evaluation by NA independent experts

19.45 Meeting in the Hotel lobby to go out for dinner

20.15 **Dinner**

**DAY
3**

Breakfast	
8.30	Pick up of partners for visiting Tenerife's prison
9.15	Welcome by the prison authorities. Visit the different prison areas like: theatre, sport area, educational area, etc. Job shadowing of the students with special educational needs
Coffee break	
10.30	
11.00	Departure for CEPA Santa Cruz de Tenerife
11.30	Meeting with Canarian stakeholders and critical friends Products development and Intellectual Outputs: format, content and layout... Evaluation of "critical friends"
Lunch	
14.00	
15.00	Project Work Schedules and organizational matters Revision of the schedule plan: agreement on dates for subsequent meetings, activities, reports. Communication and dissemination: <ul style="list-style-type: none"> • Skype meetings (to be decided) • Digital Platform, social networks to disseminate the project • Information to professional networks (internal and stakeholders) • Project LOGO • List of electronic contacts for CALYPSOS • Periodic newsletter • ...
Coffee break	
16.00	
16.30	Evaluation <ul style="list-style-type: none"> ▪ Local guest ▪ Self-evaluations (meetings, progress evaluation, quality assessment)
18.00	Free time activities and farewell dinner? Free dinner?

**DAY
4**

Departure of Partners

The project meeting will start on **Tuesday 24th January** and finish on **Wednesday 25th January** in the evening, **Monday 23th** and **Thursday 26th** should be travelling days.